# **Event Terms and Conditions**

In the event that you are unable to attend the Europe Summit for any reason, including Covid-19, a written cancellation notice <u>must</u> be sent to <u>events@worldcc.com</u> in advance of the event and cancellations will be valid for the relevant credit so long as you have written acknowledgment.

The following cancellation charges apply, and the amount repaid to you will be in the form of a credit note:

More than 42 days before the event: Full refund
35 – 41 days before the event: 50% refund
28 – 34 days before the event: 25% refund
0 – 27 days before the event: No refund
Failure to attend: No refund

#### **Substitution Policy**

Substitutions are welcome before the event begins. Email <a href="mailto:info@worldcc.com">info@worldcc.com</a> to request the substitution.

#### **Speaker or Topic Change**

Please note that while speakers and topics were confirmed at the time of publishing, circumstances beyond the control of the organizers may necessitate substitutions, alterations or cancellations of the speakers and/or topics. As such, WorldCC reserves the right to alter or modify the advertised speakers and/or topics if necessary without liability. Any substitutions or alterations will be updated on our web page as soon as possible.

#### **Event Date or Location Change**

If for any reason WorldCC needs to change the date or the location, and you can no longer attend due to the change, or if WorldCC cancels an event, you can request a full refund, or credit to another event.

## **Limitation of Liability**

Except as set out above, WorldCC is not responsible for any loss or damage as a result of a substitution, alteration or cancellation/postponement of an event. WorldCC shall assume no liability whatsoever in the event this conference is cancelled, rescheduled or postponed due to a fortuitous event, unforeseen occurrence or any other event that renders performance of this conference impracticable, illegal or impossible. For purposes of this clause, a fortuitous event shall include, but not be limited to: war, fire, labor strike, extreme weather or other emergency. Privacy Policy: Credit card information will not be disclosed to other parties. To see the rest of WorldCC's privacy policy please go to http://www.worldcc.com/about/privacy/

#### Covid-19 Guidance

We are closely monitoring the Covid-19 outbreak to ensure that we are protecting the health and wellbeing of our delegates and staff members. We will keep you informed with guidance closer to the date of the event as we respond to the latest developments.

### Travel

Please note that all delegates will be responsible for booking their own travel and accommodation. Should you have to cancel your booking, we recommend for you to contact the travel and accommodation companies that you have booked through to make the appropriate arrangements.

### **Photos**

Photos will be taken throughout the event and some photographs will be posted on our web site and newsletter. Please let <a href="events@worldcc.com">events@worldcc.com</a> know during the event if you do not wish to have your picture made public.

### **Personal belongings**

Attendees are responsible for their own belongings at the venue. WorldCC accepts no responsibility for damage or loss to these items.

## **List of participants**

A list of those participating in the Europe Summit (delegates, speakers, and sponsors) will be available to attendees. Should you wish for your details to be removed from this list, please email <a href="mailto:events@worldcc.com">events@worldcc.com</a> in advance of the event.